

PARTNER SELF-ASSESSMENT REPORT¹

Project title	Development of master curricula for natural disasters risk management in Western Balkan countries
Project acronym	NatRisk
Project reference number	573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP
Coordinator	University of Nis
Project start date	October 15, 2016
Project duration	36 months

Partner name	University of Sarajevo
Acronym	UNSA
Contact person	Emina Hadžić

Project number: 573806-EPP-1-2016-1-RS-EPPKA2-CBHE-JP

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¹ This report concerns quality issues of NatRisk project. The contact person from each partner institution should complete this form annually, in consultation with the members of the partner institution project team, and submit the report by email to s.priest@mdx.ac.uk and natriskuni@gmail.com by and Sept 30th each year. The reports will be reviewed by the Quality Assurance Committee and a short report will be prepared and submitted to the Project Management Committee.

1. Partner contributions

Please describe shortly your contribution to the project within each of activities defined by LFM and comment if necessary. If it is not foreseen to take part in some of activities, please mark it with n/a. If some activity has not started yet, please indicate that. If your team didn't accomplish some task, please give the reasons.

Activities - LFM code	Achieved to date	Comment
1.1 Identification of natural disasters to be managed in WB	March 2017	Report on natural disaster in B&H was created
1.3 Workshop on master curricula best practices in EU countries	05.04.-07.04.2017., BOKU, Vienna	UNSA participated in Workshop on master curricula best practices in EU countries
2.1 Development of aims, specific competencies and learning outcomes of master curricula in WB HEIs	September 2017.	Catologue of courses prepared
2.2 Development of courses content and syllabi	September 2017.	Courses content and syllabi prepared
2.3 Training of teaching staff for innovate teaching methods	10-12 July 2017.	UNSA participated in teaching staff training and study visit for WB partner HEIs, held at TUC, Chania, Crete
3.1 Surveillance of citizens' and public sector awareness regarding natural disasters	April 2017.	Fulfilled 300 questionnaires for survey of citizens and public sector awareness
3.2 Study visits and analysis of courses best practices in EU countries	23-25 May 2017.	UNSA participated in teaching staff training and study visit for WB partner HEIs, held at Obuda University in Budapest, on 23-25 May 2017.
5.1 Regular QA Commite	6 April 2017, BOKU, Vienna	UNSA participated in the Quality Assurance Committee meeting

meetings		
8.1 Kick-off meeting	15-16 December 2016	UNSA participated in the kick-off meeting
8.2 Regular Steering Committee and Project Management meetings	6 April 2017, BOKU, Vienna	UNSA participated in the Steering Committee meeting

2. Changes

Please indicate any changes in project realisation from the partner institution during the report period and comment on any likely impact on the project and suggest remedial actions

Changes to the planned contributions to the project	Likely implication for WP activities and suggested actions	Date of notification to NatRisk coordinator

3. Financial matters

Please indicate amounts of received instalments, expenditure within budget lines, and status of financial reporting on NatRisk management platform. Please comment any variation in the expected pattern of spending. This report will be considered in conjunction with the Financial Table on the NatRisk Management Platform.

	No. of the instalment	Amount	Date	Comment
Received	1.	14.906,50 EUR	20.3.2017.	
	2.			
	3.			
	4.			
Spent		Spent from Erasmus+ grant	Comment	
	1.Staff Costs	6.487,00 EUR	Not paid from UNSA to participants	

	2.Travel Costs	1.830,00 EUR	Partially paid from UNSA to participants	
	3.Costs of Stay	3.840,00 EUR	Not paid from UNSA to participants	
	4. Equipment Costs			
	5. Subcontracting Costs			
	6. Special Mobility Strand			
	Total			
Reported		Yes	Partially	No
	Financial excel table on the NatRisk platform filled-in			X
	ITR, Time Sheets and Staff Convention forms completed		X	
	Supporting documents provided and uploaded to the NatRisk platform			X

Location, date

Sarajevo,14.09.2017

Signature

Enzo Kodric
